



1.11 Sports House, 150 Caxton St,
Milton QLD 4064
07 3876 2222
www.baseballqueensland.com.au

Director Skills Matrix Questionnaire

Skill Area	Description	Director Skill Yes/No	Comments <i>Describe qualifications, provide evidence of skill application and any professional development undertaken (or proposed professional development that would benefit the Board in this area that you are interested in undertaking)</i>
Strategy		No	
Finance		Yes	<p>I am an accountant and have been working in Financial Risk Analytics for the past 20 years.</p> <p>I have also been the treasurer for various sporting clubs and associations, including Redcliffe Padres.</p> <p>I have also held the position of Director – Finance on the BQ Board for the last 3-years,</p>
Risk Management		Yes	<p>As stated above, I have worked in Financial Risk Analysis for the last 20 years.</p> <p>I have also been on the committee of 2 baseball clubs and 2 cricket clubs and also am currently on the management committee of SRV Baseball Australia Inc.</p> <p>Roles held on these committees include President (Padres), Treasurer (Padres and St Marys Saints NSW), Vice President (Padres and Holroyd District Cricket Club NSW), Operations (Padres and Windsor Leagues Cricket Club NSW) and Secretary (St Marys Saints NSW and Holroyd District Cricket Club NSW).</p>
Legal		No	
Executive Management		Yes	Refer to Risk Management above.



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Media/Communications		Yes	In my current job as a Senior Financial Viability Analyst with Corporate Scorecard (a division of Equifax), as well as previous roles with several other financial institutions where I have held positions such as Relationship Manager, I have had extensive experience with dealing with both internal and external clients, both on the phone and via letters / emails.
Participation/Grassroots Sports		Yes	I am currently on the Management Committee of SRV Baseball Australia Inc, a private not for profit organisation that is a facilitator of baseball experiences. We are currently engaged in the promotion and delivery of Rally Cap Australia for several baseball clubs in the Greater Brisbane Area, including the facilitation of School Recruitment Clinics.
High Performance		Yes	I have been involved in the QLD State High Performance Programs since 2010.
Sport Administration		No	
Corporate Governance		Yes	As part of my roles on various committees, I have had exposure to corporate governance practices, particularly with regard to financial governance.
Medical/Health		No	



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Information Technology		Yes	<p>I was previously certified by Microsoft to answer questions on their Microsoft Office Support Website.</p> <p>In my current job as a Senior Financial Viability Analyst with Corporate Scorecard (a division of Equifax) I am involved with the development, update and implementation of the key reporting system used by Corporate Scorecard to generate its Credit Ratings. This includes being in charge of the development and implementation of all User Acceptance Testing of any changes.</p>
Commercial Fundraising/Sponsorship		No	
Policy		Yes	<p>In my current job as a Senior Financial Viability Analyst with Corporate Scorecard (a division of Equifax), I am in charge of training, policies and procedures for the Financial Viability Division.</p> <p>This includes the writing of policies and procedure manuals, user guides and the development and leading of training for new staff and ongoing training for existing staff.</p> <p>I also conduct Quality Assurance Reviews of reports to be sent to clients prior to them being sent out.</p>



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