

How to Request a Player Permit (Dual Registration)

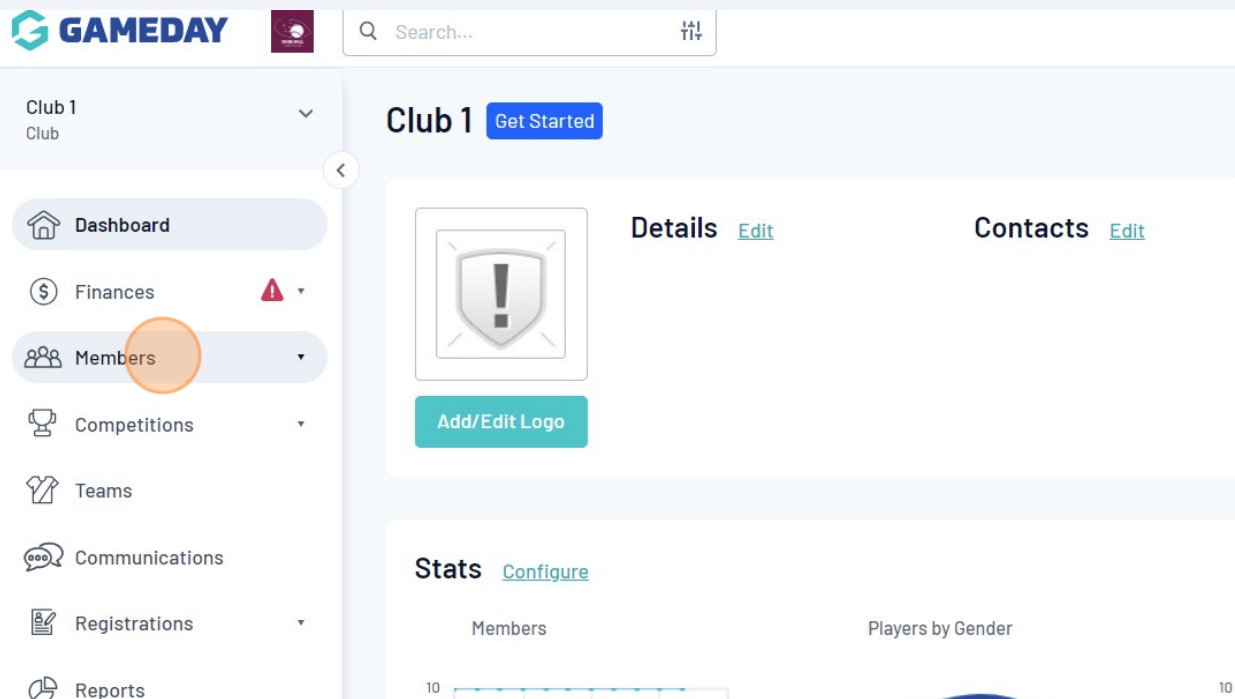
This new electronic GameDay process will allow members to "dual register" with two (or more) clubs for the season (or specific time period). They will be eligible to play for both clubs during the dates entered.

The GBL, GCBA, SCBA, BAT, and CBL competitions will all be able to view these permits and know that both clubs have signed off on the player being financial and dual registered.

This removes the need for email / paper form permissions.

1 Login to <https://membership.mygameday.app/main.cgi?>

2 Click "Members"



3 Click "Request a Clearance"

The screenshot shows a dashboard with a left-hand navigation menu. The menu items are: Dashboard, Finances, Members, List Members, Request a Clearance (highlighted with an orange circle), List Online Clearances, Injuries, Club Member Transfers, Competitions, and Teams. The main content area has a header with 'Details' and 'Contacts' links, and a 'Stats' section with a 'Configure' link. The 'Stats' section contains two charts: 'Members' (a bar chart) and 'Players by Gender' (a pie chart showing 10% in red).

4 Enter the member's surname into the text box.

If they are registered in another state e.g. NSW, you will need to search for them through the State Body option at the top.

The screenshot shows a search form for requesting a clearance. The form has a title 'Please fill in the appropriate information below to request a clearance' and a subtitle 'Select the Source State from which the required member is from.' The form contains the following fields: 'State Body' (a dropdown menu with '--Select a Source State--'), 'Search on :' (a text box), and 'Surname:' (a text box with an orange circle around it). A 'Select' button is located below the 'Surname' field. The footer of the page reads '© Copyright GameDay. All rights reserved. Powered by GameDay'.

5 Click "Select"

(\$) Finances ▲

Members ▲

- List Members
- Request a Clearance**
- List Online Clearances
- Injuries
- Club Member Transfers

Competitions ▼

Teams

Communications

Registrations ▼

State Body: --Select a Source State-- ▼

or

Search on :

or

You are logged in at a **State** level. Search by Surname for members below this level.

Surname:

Select

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6 Click "select" next to the member

Please be sure to select the member registered in **2024** and from their **BQ Region**, not their 2023 GBL association profile.

Select a member from the club in the Association in which to Request a Clearance for. If no record appears below, the details provided in the request form does not match any participant in the database.

	Surname	Firstname	Association	Club	Date Cleared To (Club Active ?)	Date Last Registered	YOB
select	Test	Adult Seniors	Baseball Queensland (UAT)	Test Club 1	(Y)	26/06/2023	1996
select	Test	Andy	Baseball Queensland (UAT)	Baseball Queensland - General Club (UAT)	(Y)		1998
select	Test	Big League	Baseball Queensland (UAT)	Baseball Queensland - General Club (UAT)	(Y)		2007
select	Test	Danica	Baseball Queensland (UAT)	Baseball Queensland - General Club (UAT)	(Y)	21/06/2023	1985
select	Test	Danica	Baseball Queensland (UAT)	Baseball Queensland - General Club (UAT)	(Y)	00/00/0000	1990
select	Test	George	Baseball Queensland (UAT)	Baseball Queensland - General Club (UAT)	(Y)		1999
select	Test	Jose	Baseball Queensland (UAT)	Baseball Queensland - General Club (UAT)	(Y)		1997
select	Test	Junior League	Baseball Queensland (UAT)	Baseball Queensland - General Club (UAT)	(Y)	23/06/2023	2011
select	Test	Junior League	Baseball QLD State Championships Association	Brisbane Metro Region	(Y)	13/03/2024	2011
		Little	Baseball Queensland -				

7

Click the "Reason for Clearance" field and enter the reason:

e.g.

MemberName wants to play in our U20s team

OR

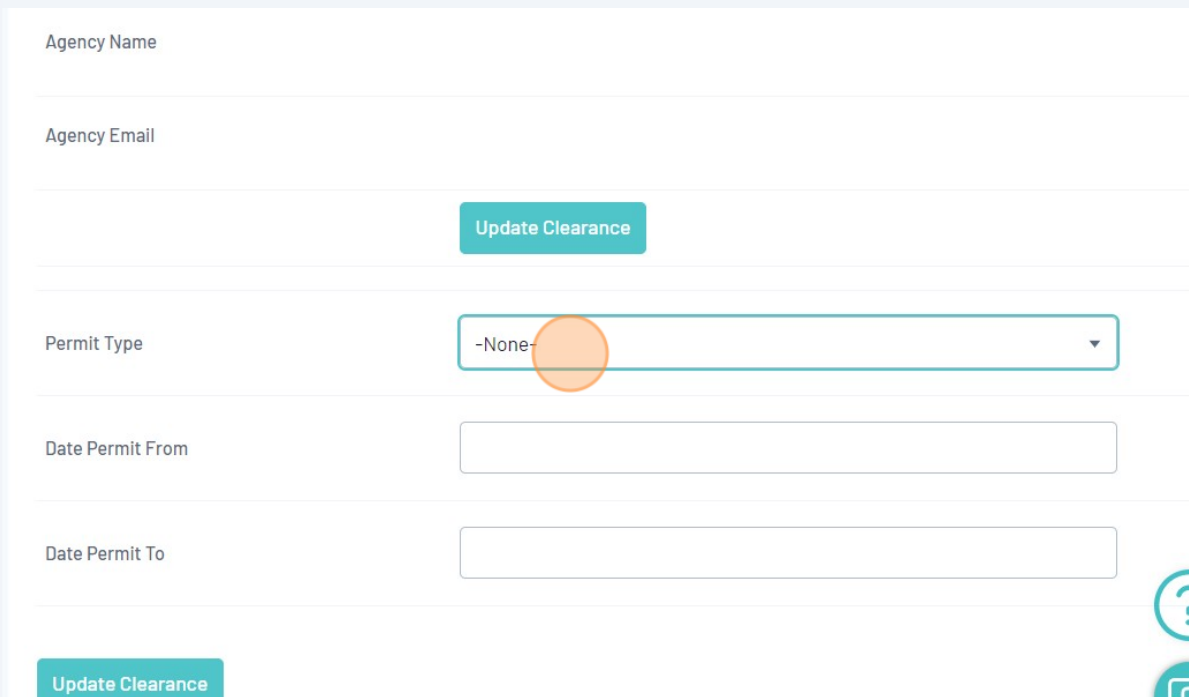
MemberName wants to play in our Womens competition

NOTE: Use a reason that lets their "home club" know that they are playing with both clubs for the season (or specific time period).

Address State	Qld
Source Association	Baseball QLD State Championships Association
Source Club	Brisbane Metro Region
Reason for Clearance	<input type="text"/>
Additional Information	<input type="text"/>
Reference Number	<input type="text"/>

8 BELOW the "Update Clearance" button:

Click "Permit Type" and select "Local Interchange"



Agency Name

Agency Email

Update Clearance

Permit Type: -None-

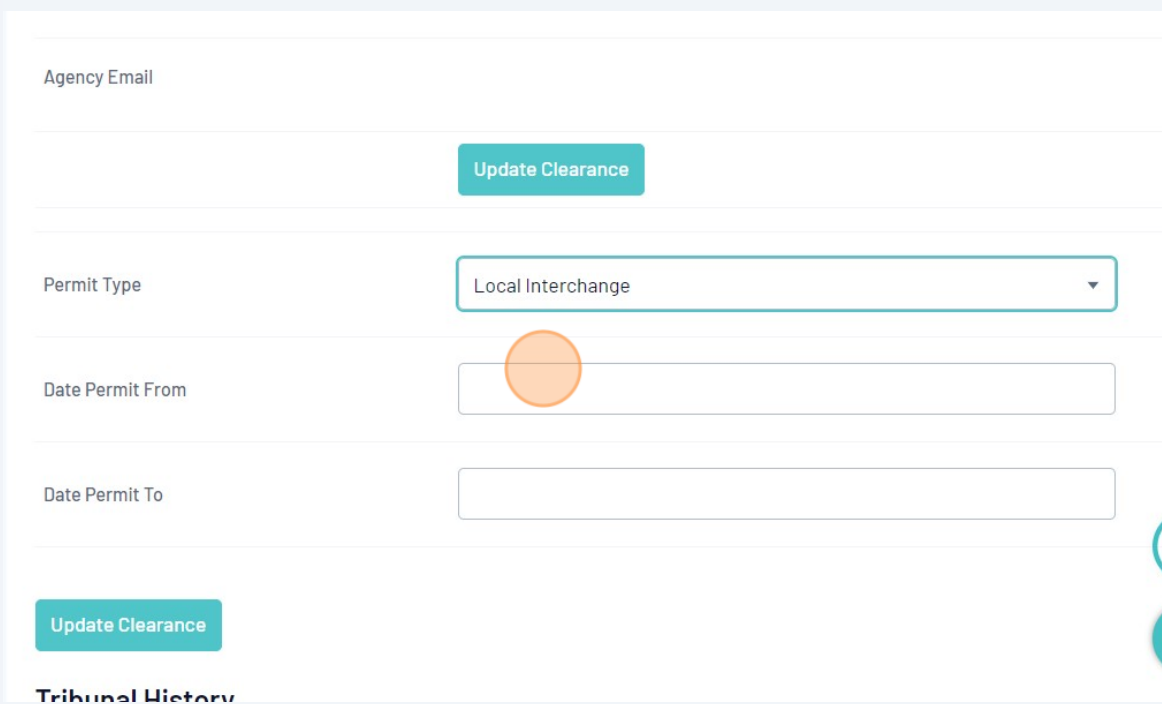
Date Permit From

Date Permit To

Update Clearance

This screenshot shows a form with several fields. The 'Permit Type' dropdown menu is currently set to '-None-'. An orange circle highlights the downward arrow of the dropdown menu. There are two 'Update Clearance' buttons, one above and one below the 'Permit Type' field. The 'Date Permit From' and 'Date Permit To' fields are empty.

9 Enter the starting date of the permit into the "Date Permit From" field.



Agency Email

Update Clearance

Permit Type: Local Interchange

Date Permit From

Date Permit To

Update Clearance

Tribunal History

This screenshot shows the same form as above, but the 'Permit Type' dropdown menu is now set to 'Local Interchange'. An orange circle highlights the 'Date Permit From' field, indicating where the user should enter the starting date. The 'Date Permit To' field remains empty. The 'Update Clearance' buttons and 'Tribunal History' text are also visible.

10 Enter the end date of the permit into the the "Date Permit To" field.

Agency Email

[Update Clearance](#)

Permit Type: Local Interchange

Date Permit From: 27/09/2024

Date Permit To:

[Update Clearance](#)

Tribunal History

11 Click "Update Clearance" to submit the request.

- Members
- Competitions
- Teams
- Communications
- Registrations
- Reports

[Update Clearance](#)

Permit Type: Local Interchange

Date Permit From: 27/09/2024

Date Permit To: 13/04/2025

[Update Clearance](#)

Tribunal History