Updating GameDay Admin Users

1 Navigate to **https://passport.mygameday.app**
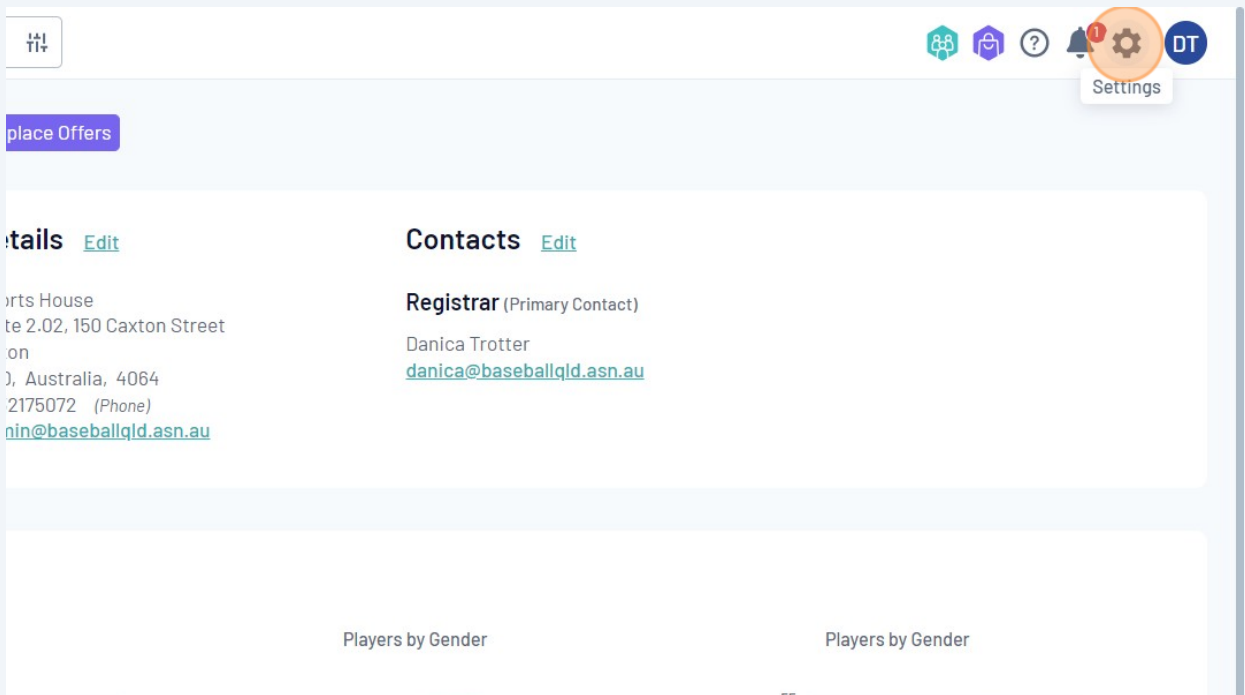
2 Click "Membership & Competition Management"
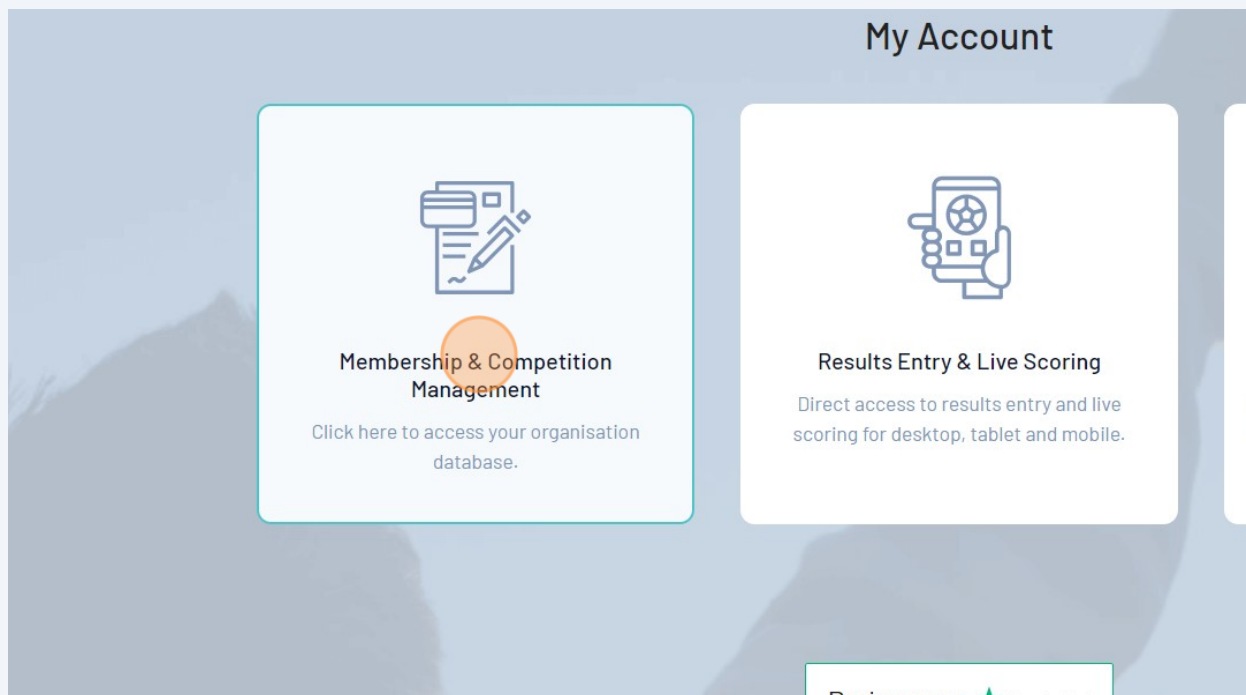
3   Click your Club Tile
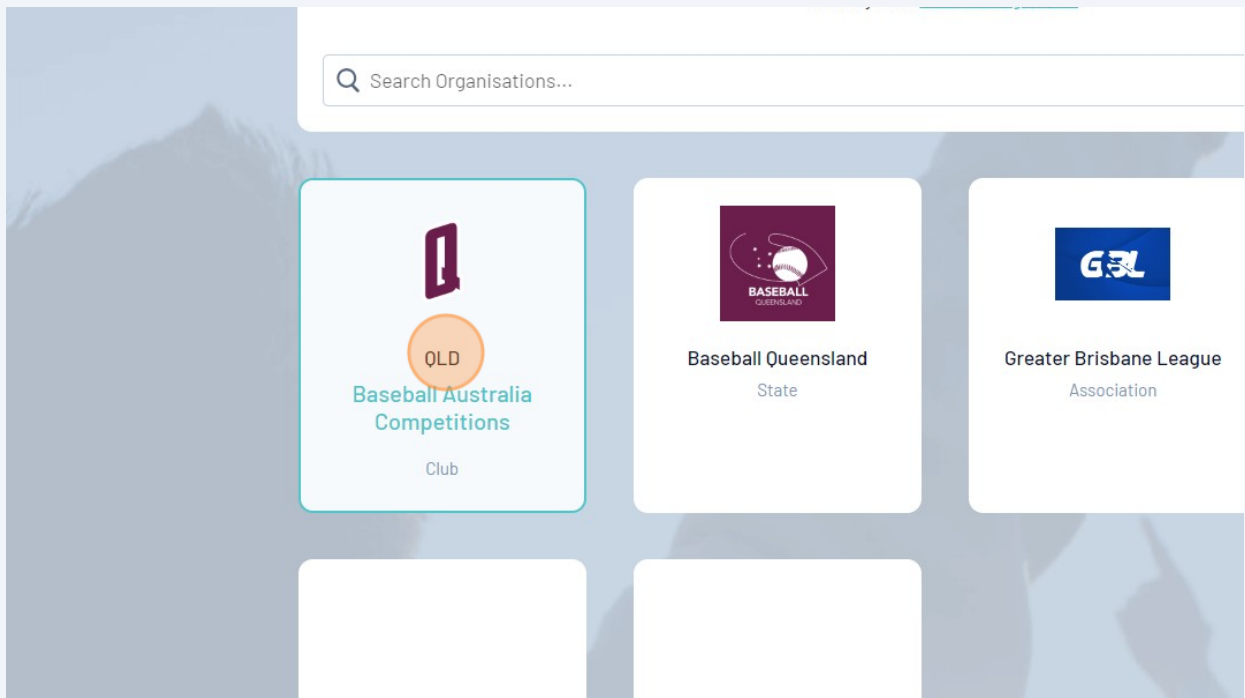
4   Click the Settings Cog

5 Click "User Management"

Adding an Admin User

6 Click the "Email Address" field.

Name	Email	Access
Danica Trotter	danica@baseballqld.asn.au	Full

Grant a user access

To grant access to a user they must hold a confirmed GameDay Passport.

Email Address   [| ▼]

Restricted Access   ☐

Add

7 Enter the new User's GameDay Email

Note: The email must be already activated with GameDay. If it not yet activated, you will get an error that "the User does not exist".

Danica Trotter	danica@baseballqld.asn.au	Full

Grant a user access

To grant access to a user they must hold a confirmed GameDay Passport.

Email Address

Restricted Access ☐

Add

8 Click "Add"

Registrations ▼

Reports

Grant a user access

To grant access to a user they must hold a confirmed GameDay Passport.

Email Address

Restricted Access

Add

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Removing an Admin User

9 To REMOVE a current Admin User, Click "Delete".

Dashboard

Finances ⚠ ▼

Members ▼

Competitions ▼

Teams

Communications

Registrations ▼

Reports

User access removed

The following users are authorised to login for this Club.

Name	Email	Access	Last Login	Delete
Danica Trotter	danica@baseballqld.asn.au	Full	2024-06-19 (19 June 2024)	Delete

Grant a user access

To grant access to a user they must hold a confirmed GameDay Passport.

Email Address

Restricted Access ☐

Add

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