

## Hall of Fame Nomination Guidelines

### Rules and Procedures

The following entities are eligible to nominate candidates:

1. The current Queensland clubs can nominate up to 4 candidates.
2. The Umpires Association can nominate up to 2 umpires.
2. Queensland Baseball Scorers can nominate up to 2 scorers.
3. The Brisbane Bandits can nominate up to 3 candidates.
4. All nominating entities can nominate up to 2 coaches.
5. The Baseball Queensland Heritage Advisory Panel (BQ HAP) can nominate up to 10 candidates.

Each entity should carefully consider the criteria for nomination prior to preparing and making a submission.

1. Nominations must be submitted to the CEO in writing, on the [Official HOF Nomination Template](#) which is available on the Baseball Queensland (BQ) website.
2. Nominations must be submitted in accordance with required timelines and deadlines established by the BQ HAP and published on the BQ website updated annually.
3. For each on-field category (player, coach or umpire) there is title-specific and separate Official BQ HOF Nomination Template, each of which is posted on the BQ website.
4. For nominations to be considered, the President/Chairperson of the eligible, nominating entity must be the signatory on the Official BQ HOF Nomination Template in order to authorise the respective nomination.
5. Nominations will be called from nominating entities each year at a time determined by the BQ HAP and broadcast by the CEO. At this same time, entities will be advised how many nominations they are permitted to submit.

### Vetting and Validating

1. Once the deadline for submitting BQ HOF nominations has expired, the CEO will pass all submissions on to the BQ HAP.
2. The BQ HAP shall review all submissions following due process outlined below:
  - a. Vet each submission to ensure they are accurately and properly completed and follow the required Nomination Protocols.
  - b. Assess the accuracy and detail of the information provided about each nominee, ensuring that the submission suitably conveys and validates a case that supports the nominee's eligibility for BQ HOF consideration.
  - c. If the BQ HAP determines that more information or clarification about the accuracy of detail provided is required, the BQ HAP can request that the CEO asks the nominating body to revise and resubmit their submission for further analysis, within an allocated time frame for this process.
  - d. The BQ HAP reserves the right to interview both referees identified in nominee submissions and, at the Committee's discretion, other individuals who may be able to provide valid information about the nominee.

- e. In order for a nomination to proceed to the Voting Panel, at least 85% of the BQ HAP must support the candidate's qualification as a viable candidate for the BQ HOF. Any abstaining votes will be considered a "No" vote.
- f. If at any stage of the Vetting and Validating process, it is determined that the nominee does not meet eligibility for BQ HOF nomination, the BQ HAP will request the CEO to inform the nominating entity of this determination and that the nomination is rejected. The CEO will also provide information about future opportunities for nomination of the rejected nominee.
- g. Nominees who have successfully passed the Vetting and Validating process will be recommended by the BQ HAP as candidates to be included in a ballot for polling by the BQ HOF Voting Panel.
- h. The CEO will ensure all Nominees recommended by the BQ HAP are in good standing with BQ, as determined by the BQ Board, before they are included in the official BQ HOF ballot.

#### **BQ HOF Voting Panel**

The voting principles and panel as defined below, are subject to change by authority of the BQ Board circumstantially from time to time. In principle, individuals invited to sit on the BQ HOF Voting Panel will be provided with a written agreement describing their roles and responsibilities in respect to confidentiality, voting requirements and other instructions. They will also be given a copy of this Charter which they will be required to read. Invitees will become voting panel members once they sign off and submit the agreement to abide by these terms and conditions.

1. The BQ HOF Voting Panel will be recruited under the advisement of the BQ HAP, maintained by the CEO and must have a minimum of 50 members at any one time.
2. For a poll to be valid, at least 80% of the panel must cast a vote.
3. Panel members who do not cast a vote, may be removed from the Voting Panel at the discretion of the Chairperson of the BQ HAP.
4. The BQ HOF Voting Panel consists of:
  - a. One (1) appointed representatives from each BQ Region. While not obliged to do so, the relevant Region may nominate this representative; ie they may choose not to have a representative if they wish.
  - b. One (1) appointed representative from the Brisbane Bandits
  - c. One (1) appointed representatives from the BQ Umpires Association
  - d. One (1) appointed representatives from the Queensland Baseball Scorers.
  - e. All living BQ HOF Members
  - f. Up to ten individuals invited to join the BQ HOF Voting Panel to add diversity, profile and independence to the composition of the panel: invitees could include BQ Life Members, journalists, identities from other sports, and/or members of the baseball community.
5. A candidate must receive a "yes" vote from a minimum of 75% of the poll's voting strength (total votes cast) to be inducted into the BQ HOF.
6. Voting methodology is mixed; a vote can be cast online, by post, or other digital methods acceptable to the CEO.

[Nomination Form Link>>>](#)

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